

ACC Board Meeting Friday 28th March 2024

Venue: Zoom

(Meeting commenced 13.30)

	Title
	<p>Opening: CP led a guided meditation on the account of The Last Supper and especially Jesus washing the disciples' feet. Finished with prayer.</p> <p>In attendance: Sue Monckton-Rickett, Chair (SMR); Chris Williams, Deputy Chair (CW); Tony Ruddle (TR); Christine Pinder (CP); Peter Roberts (PR); Leroy Harley (LR); Phil Martin (PM); Sharon Hastings (SH); Gathoni Hamilton-Foster (GHF). Kathy Spooner (KS);</p> <p>Apologies: Sean Charlesworth (SC); Wein Fung (WF)</p>
1.	<p>Minutes of the 23rd February</p> <p>The minutes were approved.</p> <p>Matters Arising: SMR emphasised that all Board members must complete GDPR and Safeguarding Training and watch the "Exploring Whiteness" Forum for EDI training.</p> <p>Reviewed actions. EDI training. There were some problems with the link to the film "After the Flood". SMR will sort out the problem, but also asked SH to contact the person that had been suggested to lead a discussion at a board meeting with the Board dates.</p> <p>KS and SH to work out a date to meet and plan future training</p> <p>Information was shared regarding funding for pastoral care training in Uganda funding. ACC currently has no funds available to provide support. GHF suggested that a letter should be sent to Pastor Stephine explaining the situation. KS said that the position had been explained clearly before and that is why GHF had been asked to engage with them to look at other funding sources. SMR said that we regularly receive reports of the work in Uganda and that these had been published in Accord, where we have also asked for members to support the work with limited response.</p> <p>Regarding a potential honorary fellow nomination made by SH, all of the questions regarding ACC members being included in the organisation had been asked were answered. SMR suggested ACC was open to a nomination of the individual.</p> <p>AOB to be included: PSA Annual Renewal</p>
2.	<p>Standing items</p> <p>Conflict of Interest: - SH noted she works for Place2Be.</p> <p>RAP/PSA - covered under CEO report. LH attended the last RAP meeting as an observer. LH said that he found it useful and that the members are clearly enthusiastic and commented further and the role that they fulfil as a "critical friend" is clearly very beneficial to ACC and its register. At the meeting, there had been discussion about whether RAP fulfilled its purpose or if an alternative structure should be considered. It had been decided that RAP believed the current structure to be effective and that there was no obvious better structure.</p> <p>KS had provided notes in relation to PSA Day Forums that she and others from ACC attended. KS highlighted the information that had been shared about the approach to complaints that the PSA are proposing and its requirements. Some things that were highlighted from experiences of witnesses were:</p> <ul style="list-style-type: none">• having a fixed point of contact is beneficial.• Reflection is required on where pastoral or psychological support is provided or would different support be more beneficial• The need to be treated with respect and empathy. <p>Feedback from PSA EDI Day</p> <p>KS reported on the EDI day she attended and there was discussion about potential actions that ACC could take from the day.</p>

	<p>2 new registers joining the PSA. Melanie Venables has been promoted and we congratulate her but will miss her interaction with ACC.</p> <p>There had been a meeting with Dr Adrian Whittington and SCoPEd bodies. His address was very helpful and beneficial especially in understanding his support for SCoPEd and also the implementation of the NICE Guidelines on Suicide.</p> <p>Diversity & Inclusion - 25th March The EDI coalition met. The chair is retiring and before that wishes a review of the toolkit. The role of this coalition going forward has been discussed and it may be that the structure changes, with groups being established to work on particular projects, a formal secretariat or perhaps rotating chairs, etc.</p> <p>CW reported on a meeting held by the EDI coalition had held with regard to how to respond to members requests for supporting comments of a political nature. ACC was able to explain their non-campaigning position.</p>
3.	<p>CEO REPORT</p> <p>Website and Database Project Progress</p> <p>KS reported that implementation had gone well, with a few known issues being worked on.</p> <p>National Conference - Due to current workload, it is proposed to outsource the production of the Conference Brochure. The costs and benefits were discussed and the Board approved this expenditure.</p> <p>RAP Feedback on recruitment - various suggestions mentioned in KS report. To advertise and if possible, target non ACC counsellor, people from NHS professions and an individual from Ethnic Tapestry or similar. KS asked the board to consider whether having a non-registered member of ACC (e.g. pastoral care) on RAP would be a conflict of interest, as she believed that there was a potentially very good candidate. The Board agreed that as long as the member was not a counselling member there should be on conflict. Board to consider other recruitment possibilities.</p> <p>There was a discussion concerning funding for developing new membership streams, especially expert resource.</p> <p>Membership Services Update - the report was received with thanks.</p> <p>Meeting with Spurgeon's College - exploring various training developments.</p>
4.	<p>Chair Report</p> <p>Complaints Update - None submitted and now all closed.</p> <p>Articles of Association - No further progress other than obtaining templates - intention to bring some drafted work to April Board meeting.</p> <p>AGM - 13th July. It was agreed that in any it would be good if recruitment to the Board could include individuals with legal, HR and marketing and this will be mentioned in the request for nominations.</p>
5.	<p>Finance Report</p> <p>PR presented February Management Accounts and Cashflow. Income is slightly above budget and expenditure below budget and Cashflow is Forecast to be above contingency at the end of the year</p>
6.	<p>AOB</p> <p>ACC just received notification from the PSA of the requirements for the full renewal assessment.</p> <p>Next meeting: 25th April 1330 - 1700</p>

Approved



S Monckton-Rickett
Chair of Trustees
25 April 2024