

ACC Board Meeting Friday 25th April 2024

<p>Title</p> <p>Opening: TR opened the meeting with passages from John's gospel regarding Jesus' promises after his death and resurrection regarding the Holy Spirit and led in prayer.</p> <p>In attendance: Sue Monckton-Rickett, Chair (SMR); Chris Williams, Deputy Chair (CW); Tony Ruddle (TR); Christine Pinder (CP); Sean Charlesworth (SC); Leroy Harley (LR); Gathoni Hamilton-Foster (GHF); Phil Martin (PM)</p> <p>Kathy Spooner (KS);</p> <p>Apologies: Wein Fung (WF); Sharon Hastings (SH); Peter Roberts (PR).</p>
<p>Minutes of the 23rd February</p> <p>The minutes were approved after a number of minor corrections.</p> <p>Matters Arising & Reviewed actions: Open actions were reviewed and items on Accord guidelines and Uganda were closed.</p> <p>AOB: Accord discussion.</p>
<p>Standing items</p> <p>Conflict of Interest: - None declared.</p> <p>RAP/PSA - In CEO report.</p> <p>Diversity & Inclusion - SMR reported on communication with the MOU Group.</p> <p>CW & SMR attended a forum for professional bodies with the Scottish Government in relation to the consultation on conversion therapy legislation.</p> <p>CW reported no further dates of meetings currently known.</p> <p>Legal / Governance Updates - nothing to report.</p>
<p>CEO REPORT</p> <p>PSA Review - KS reported on current state of the process in preparing for the Full Review and was grateful for Board members who have been able to review the documents provided and asked any members of the Board to review before cob Tuesday 30 April.</p> <p>TR recommended keeping Covid risk open in the Risk Register.</p> <p>The PSA had supplied summary of the meeting on suicide risk in relation to Register guidelines that may be produced.</p> <p>KS provided an update on ScoPEd including the PSA Notification of Change, which was issued to all partners about the SCoPEd project. In effect this supersedes ACC's notification of change process.</p> <p>ACC accreditation process needs to have a new marking scheme developed. KS has had an initial conversation with a person to fulfil this role.</p> <p>Charlotte Johnson, who is a pastoral care member, and a member of the Ethnic Tapestry group has accepted the invitation to join the Register Advisory Panel. The recruitment process for RAP will now be followed.</p> <p>ACC received a significant donation. KS would like part of the donation to be made available for paying for expertise to support the team with regard to developing new membership streams. The donor specifically asked that some of the gift be used to support staff welfare. The Board approved these proposed suggested uses, subject to the Finance Director agreeing.</p> <p>Website and Database Project Progress - update.</p> <p>National Conference - The board was shown the conference brochure due for release this week. It was received with praise of its presentation.</p> <p>There are 3 bursary places available at the National Conference, provided by donors to ACC, who have requested that the funds be used for this purpose.</p>

Accord Update - The new Editor has commenced and it has already been noted as a good development.

Membership Services Update - The report was received.

Communications and Training - The report was received

It was agreed that the person nominated for an Honorary Fellowship be approved to receive it now rather than wait for the end of the year.

Chair Report

Complaints Update - No official complaints received and none open. There had been two concerns raised, which had been followed up and required no further action.

Memorandum and Articles of Association - SMR provided a document with key items that would need to be included in the new M&AA and on which the Board needed to decide. Decisions were made in relation to:

- Quorum for Board Meetings
- Trustee - Length of Service
- Retirement and removal of Trustees
- Number of Trustee Meetings
- Quorate at General Meetings (Including AGM)
- Charitable Objects
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AGM - SMR gave an update including those Board members whose terms of service were coming to an end. It was suggested we include a short video of the work in Uganda. GHF to arrange this of no more than 5 minutes.

Finance Report

March Management Accounts – SMR presented these in the absence of PR.

AOB

SMR / CW and LH will work out with Ethnic Tapestry the dates for Ellen Yun Sharon MacLean, members of Ethnic Tapestry to attend the Board Meeting.

KS reported that there was a potential publication, written by an ACC member that is being considered as a saleable product for ACC.

Next meeting: 24th May

Approved



Chair of ACC

24 May 2024